

# Meeting Minutes

**J.W. Dobbs Elementary**

**Date: February 5, 2020**

**Time: 3:45**

**Location: Front Office Conference Room**

- I. **Call to order:** Meeting was called to order at 3:53 p.m.
- II. **Roll Call**

Role	Name (or Vacant)	Present or Absent
Principal	Tiffany Ragin	Present
Parent/Guardian	Nicole Floyd	Present
Parent/Guardian	Juanita Jones	Present
Parent/Guardian	Sharon York	Absent
Instructional Staff	Chiquita Puckett	Present
Instructional Staff	Sonja Jordan	Present
Instructional Staff	Kristall Manns	Present
Community Member	Joey Maxwell	Absent
Community Member		
Swing Seat	Kenetta Cook	Absent

**Additional Attendees:** Bailey Dawson, Chaundra Gipson

**Quorum Established:** Yes

**III. Action Items**

- a. **Approval of Agenda:** Motion made by: Juanita Jones; Seconded by: Kristall Manns  
 Members Approving: 5  
 Members Opposing: 0  
 Members Abstaining: 0  
**Motion Passes**

**b. Fill Vacant Positions**

<b>Vacant Position:</b>	<b>Community Member</b>
<b>Nominee's Name:</b>	Bailey Dawson
GO Team Members <b>In favor</b>	5- Nicole Floyd, Juanita Jones, Sonja Jordan, Kristall Manns, Chiquita Puckett
GO Team Members <b>Opposed</b>	0

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GO Team Members <b>Abstaining</b>	0
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c. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: [Bailey Dawson](#); Seconded by: [Sonja Jordan](#)

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

**Motion Passes**

d. **Election of Officers**

i. **Chair: Result:**

<b>Officer Position:</b>	<b>Chair</b>
<b>Nominee's Name:</b>	Kristall Manns- declined Bailey Dawson
GO Team Members <b>In favor</b>	6- Nicole Floyd, Juanita Jones, Sonja Jordan, Kristall Manns, Chiquita Puckett, Bailey Dawson
GO Team Members <b>Opposed</b>	0
GO Team Members <b>Abstaining</b>	0

ii. **Vice Chair: Result:**

<b>Officer Position:</b>	<b>Vice Chair</b>
<b>Nominee's Name:</b>	Kristall Manns
GO Team Members <b>In favor</b>	6- Nicole Floyd, Juanita Jones, Sonja Jordan, Kristall Manns, Chiquita Puckett, Bailey Dawson
GO Team Members <b>Opposed</b>	0
GO Team Members <b>Abstaining</b>	0

e. **Review and Approve Public Comment Format**



public comment  
format.docx

Motion to adopt made by: Chiquita **Puckett**; Seconded by: Bailey Dawson

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

Motion **Passes**

f. **Set GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

Motion to adopt made by: Bailey Dawson; Seconded by: Sonja Jordan

	Date	Time	Location	Public Comment Permitted? (Yes/No)
1	9.18.19	3:45 p.m.	Media Center	yes
2	2.5.2020	3:45 p.m.	Front Office Conference Room	yes
3	2.19.2020	3:45 p.m.	Media Center	yes
4	3.10.2020	3:45 p.m.	Media Center	no
5	4.15.2020	3:45 p.m.	Media Center	yes
6	5.26.2020	3:00 p.m.	Media Center	yes
7				
8				

g. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**

Motion to adopt made by: Bailey Dawson; Seconded by: Sonja Jordan

Members Approving 6

Members Opposing 0

Members Abstaining: 0

Motion **Passes**

#### IV. Discussion Items *(add items as needed)*

##### a. Discussion Item 1: Fall and Winter Data Update

Ms. Ragin presented Fall and Winter data on STAR. GO Team members engaged in discussion questions such as:

Which students are showing mastery and which are not?

What instructional strategies can be implemented that are most effective for targeted groups of students?

How are we aligning our resources and allotments to support our neediest subgroups?

Mr. Dawson noticed that there were considerable gains in the Pre-K through 2<sup>nd</sup> grade band but stagnant in grades 3<sup>rd</sup>-5<sup>th</sup>. Ms. Ragin relayed that several instructional strategies have been implemented such as tracking standards, support staff pulling out groups for 20 min 2x a week and interim assessments. Additionally, consideration is being given next year for having specialists in the area of math and reading, as well as departmentalization thus reducing the amount of content areas teachers will teach.

##### b. Discussion Item 2: Strategic Plan

Ms. Ragin presented the strategic plan. GO Team members reviewed the school priorities, school strategies, and key performance measures. Ms. Ragin asked if there were any additions we thought should be made. Ms. Puckett indicated that there needed to be a more concrete plan put in place for reading and math such as a remedial curriculum specifically for the Early Intervention Program.

##### c. Discussion Item 3: Budget

A motion was made to table discussion of the budget until the next meeting.

#### V. Information Items

- a. **Principal's Report-** Ms. Ragin discussed a recent partnership brunch with Delta, the Aquarium, Census, Crayola?, and Aquagenuity that select staff members got to attend. In addition, first Tuesdays have been designated as team Tuesday in which departments dress alike and earn a "traveling trophy" for meeting certain criteria. This in addition to Employee of the month go along with our School priority #8 of building cultural with our community and staff. Ms Ragin relayed that our partner, Morningside Presbyterian, had an article featuring Dobbs. It talked about their reading partnership with us and how it has helped to increase reading achievement. Junior Achievement is scheduled to come on Wednesday

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for College and Career Week and members of our community will be engaged with our students for Career Day on Thursday.

- b. **GO Team Member Responsibilities-** Ms. Gipson elaborated on the GO Team member responsibilities as printed on the agenda.
- c. GO Team Officer Training- look out for an email
- d. Go Team Elections- Declarations open until February 28, 2020

There will be (2) staff positions and (2) parent positions open.

**VI. Public Comments-** there were no public comments

**VII. Announcements-** Ms. Puckett announced to be on the look out for an email from her concerning budget training

**VIII. Adjournment**

Motion made by: [Bailey Dawson](#); Seconded by: [Juanita Jones](#)

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

**Motion Passes**

**ADJOURNED AT 5:02 p.m.**

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**Minutes Taken By:** [Chiquita Puckett](#)

**Position:** [Secretary](#)

**Date Approved:**

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